

Thank you very much for investigating becoming a member of the Payroll Protection Plan. Many of our members refer to the VPPP as the most valuable benefit they receive as employees of the Denver Public Schools. Please follow the instructions below to join:

**\*\*\*Payroll Protection Plan Email Application Instructions\*\*\***

You may, as always, print a copy of our membership application and mail it to us via school mail or U.S. Mail. If you would like to support our "Green" efforts, please join via email at:

dtclub@qwestoffice.net.

1. Your email should come from your DPS employee email address, i.e. first\_last@dpsk12.org. This will serve as your electronic signature.
2. The reference field should read "Payroll Protection Plan Application."
3. The body of your email must include written confirmation that you wish to join along with the following information:

School/Building/Dept\*  
Position\*  
DPS ID No.\*  
Birth date (for verification purposes only)\*  
Home Address, City, State, Zip\*  
Home Phone\*  
Work Phone\*

\*Required Information

A confirmation email will be returned to you. Your initial payroll deduction will equal \$8 for each month since the beginning of the membership year (July 1) through the current month. The following month, you will see your deduction change to \$8. From that point forward, your monthly deductions will continue uninterrupted.

If you have any questions regarding this process or would prefer to place your order by phone, please do not hesitate to call us at 303-377-0222.